

Job Notice

City of Orange, Texas

Utilities Division Manager

Job Description:

Orange, Texas is the eastern most City in Texas, located on the Sabine River at the border of Louisiana. We are in one of the most promising industrial areas on the fast-growing Gulf Coast.

The City of Orange water and wastewater collection systems convey up to 10 million gallons per day. The **Utilities Division Manager** will manage, plan, direct and review the daily activities and operation of the water distribution and wastewater collection systems which includes the operation, maintenance and repair of water and wastewater systems and maintenance of water quality to ensure public health, safety, and welfare.

Job Requirements:

High School diploma or equivalent required. Must have three (3) years water distribution and/or sewer collection systems field experience plus five (5) years supervisory experience. Minimum TCEQ Class B Ground Water or Class III Wastewater license. Must have a valid driver's license with an acceptable driving record.

Abilities & Skills:

Knowledge of SCADA, EXCEL and computerized work order system
Customer Service
Operational flexibility
Knowledge of regulations

Benefits Include:

- Medical and dental insurance 100% paid by City for the employee
(City pays 90% of dependents medical and dental insurance with employee paying 10%)
- Retirement: Texas Municipal Retirement System 2 to 1 match with employee contributing 7% and City 14%
- City contributes an additional 3% to 457(b) retirement plan
- 12 paid holidays and 15 annual sick days
- After 1 year of employment, 2 weeks of paid vacation and earn longevity pay of \$4.00 per month for each year of service
- Employee covered by \$10,000 life insurance policy
- Cell phone provided; possible take home vehicle
- Educational and Certification Incentive Pay for those who qualify

Salary: Starting at \$29.41- \$34.78 per hour (\$61,179- \$72,357 annually)
plus incentives as eligible up to \$6,000 annually

Deadline: Until filled

Applications may be downloaded/submitted at www.orangetexas.gov.

Internal Applicants: Complete "Application for Posted Position" in Human Resource Office.

Complete job description available upon request.

Specific physical demands of the essential functions of the job can be obtained by contacting the City of Orange Human Resource Department at (409) 883-1030.

The City of Orange is an Equal Opportunity Employer